

NT Home Education Application Checklist

Everything you need to apply through the Department of Education — on one page.

Free resource from Access Learning Australia · built in Australia, for Australian families

Step 1 — Before you apply (two big NT rules)

- ☐ **Your child stays enrolled AND attending school** until written approval arrives — don't withdraw early
- ☐ **Approval lasts ONE school year** — continuing families must reapply by the end of November every year

Step 2 — Gather your documents

- ☐ **Birth certificate** (first-time applicants)
- ☐ **2–3 photos** of your dedicated home learning space(s)
- ☐ **Your learning plan** — on the Department's templates or an aligned commercial curriculum
- ☐ **Court orders, medical documents or visas** if applicable

The online form can't be saved partway — have every document ready before you start.

Step 3 — Write the learning plan

- ☐ **Align to the Australian Curriculum** — all 8 learning areas for your child's year level
- ☐ **Quote content descriptors** or name an aligned commercial program — vague plans are why applications stall
- ☐ **Explain how you'll measure** and record progress, and how the program suits your child

Step 4 — Assessment & staying approved

- ☐ **A Home Education Officer** assesses your plan and does a home visit or teleconference
- ☐ **Approval comes in writing** — only then can your child leave school
- ☐ **Keep evidence in every learning area** — work samples, photos, videos, projects, journals
- ☐ **Claim your entitlements** — approved families qualify for the Back to School Payment and Sport Vouchers
- ☐ **Diarise end of November** — missing the reapplication deadline means re-enrolling in school

Feeling overwhelmed by the planning and reporting part?

Access Learning Australia creates daily, Australian-curriculum-aligned plans and keeps your evidence organised for reporting — free forever, no card required.

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